

CLASSICAL ACADEMY OF ARMS
CREDENTIALLING CHECKLIST FOR CANDIDATES

Training and credentialing for all ranks of the Classical Academy of Arms Instructor Development Program may be completed by distance delivery. The Classical Fencing Apprentice Instructor rank is designed to be used in a club, salle, or program to train individuals under the supervision of a professional trainer. Training and credentialing for Classical Fencing Demonstrators through Classical Fencing Masters is conducted completely by distance delivery in the sequence described below. This is not a rapid process, nor should it be. It is designed to ensure that you have the experience and the knowledge to effectively and accurately teach in the manner of the classical period. For planning purposes you should allow the required training and testing to require the following time (depending on the frequency with which you teach and your starting level of proficiency):

- Classical Fencing Demonstrator - 6 months
- Classical Fencing Instructor - 6 months (cumulative 1 year)
- Classical Fencing Provost - 1 to 2 years (cumulative 2 to 3 years)
- Classical Fencing Master - 2 to 4 years (cumulative 4 to 7 years)

The Academy is prepared to evaluate performance of skills in the French, Northern Italian, Neapolitan, Italian Mixed, Spanish, Kreusslerian Thrust Fencing, Hungarian Sabre, Hollandsche Methode, and Terrone’s Left and Right Handed Schools.

The following checklist will help you organize your training for each rank. Retain the checklist when you finish a rank, as it can be used throughout your progress from Classical Fencing Demonstrator to Classical Fencing Master. Complete the numbered sections with letter A for Classical Fencing Demonstrator, B for Classical Fencing Instructor, C for Classical Fencing Provost, and D for Classical Fencing Master.

Date	Activity
	1. Select the instructional level for which you are applying. Initial candidates start with Classical Fencing Demonstrator as the first rank.
	1. A. Classical Fencing Demonstrator
	1. B. Classical Fencing Instructor
	1. C. Classical Fencing Provost
	1. D. Classical Fencing Master
	2. Identify your choice of weapon
	2. A. Classical Fencing Demonstrator Must be completed in FOIL
	2. B. Classical Fencing Instructor Must be completed in FOIL

	2. C. Classical Fencing Provost Either EPEE or SABRE
	2. D. Classical Fencing Master The remaining weapon not chosen in 2.C.: EPEE or SABRE
	3. Candidate reviews the portfolio instructions on the Academy website, and starts to collect materials for that portfolio. The portfolio process is designed to (1) assist the candidate in meeting requirements for credentialing, (2) encourage the candidate to examine his or her practice as a trainer with a critical eye for further self-development, and (3) create a portable credential that may be of value for educational or employment purposes.
	3. A. Classical Fencing Demonstrator portfolio started
	3. B. Classical Fencing Instructor portfolio started
	3. C. Classical Fencing Provost portfolio started
	3. D. Classical Fencing Master portfolio started
	4. Candidate reviews the knowledge materials for the specific skill development program ranks for which a holder of the credential should be able to train classical fencers. Completion of this requirement is verified by passing scores on the individual knowledge tests for the skill ranks with testing being conducted online at Testmoz.com.
	4. A. Classical Fencing Demonstrator – ranks 1 through 3
	4. B. Classical Fencing Instructor – ranks 4 through 6
	4. C. Classical Fencing Provost – ranks 7 and 8
	4. D. Classical Fencing Master – rank 9
	5. Candidate demonstrates the correct execution and brief explanation of a number of skills drawn from those that students should be able to perform for the skill development program ranks the trainer is expected to be able to teach. Completion of this requirement is verified by submission of a video recording showing performance of the skill by the candidate. Skill performance should reflect the technique of a recognized school of fencing of the classical period. Skills to be performed are selected at random from the rank skill lists. Candidates will receive feedback on their performance, and in the case where performance may not meet the standard of the particular school may be asked to submit a second demonstration of the subject skill or skills.
	5. A. Classical Fencing Demonstrator – foil ranks 1 through 3

	5. B. Classical Fencing Instructor – foil ranks 4 through 6
	5. C. Classical Fencing Provost – foil ranks 7 and 8, second weapon ranks 1 through 8
	5. D. Classical Fencing Master – foil rank 9, second weapon rank 9, third weapon ranks 1 through 9
	6. Candidate submits a self-assessment using the standard form available on the Academy website. The candidate will receive feedback on the self-assessment with appropriate suggestions for improvement.
	6. A. Classical Fencing Demonstrator
	6. B. Classical Fencing Instructor
	6. C. Classical Fencing Provost
	6. D. Classical Fencing Master
	7. Candidate studies the appropriate study material in the Classical Academy of Arms textbook <i>Teaching Classical Fencing – A Master Text</i> . When ready the candidate completes the appropriate rank examination, with testing being conducted online at Testmoz.com. Note that although emphasis is given to the specific material for a rank, the candidate is responsible for material learned in prior ranks as well.
	7. A. Classical Fencing Demonstrator
	7. B. Classical Fencing Instructor
	7. C. Classical Fencing Provost
	7. D. Classical Fencing Master
	8. Candidate teaches the total required cumulative number and mix of lessons for the rank. Completion of this requirement is verified by submission of a log of lessons taught using the standard form available on the Academy website, along with at least 3 lesson plans for each weapon in any format identified in <i>Teaching Classical Fencing</i> . Candidates should plan to record at least 2 lessons in each weapon at each rank and submit them to the Academy for review and feedback to ensure that they are adequately prepared for the examination.
	<p>Candidates with at least one year teaching experience upon entering the credentialing program may bank lesson credit at a rate of 30 lessons a year and apply those as follows:</p> <ul style="list-style-type: none"> ▪ Classical Fencing Demonstrator - maximum of 15 lessons ▪ Classical Fencing Instructor – maximum of 50 lessons ▪ Classical Fencing Provost – maximum of 50 lessons (each weapon

	<p>must teach at least 50 lessons in the program)</p> <ul style="list-style-type: none"> ▪ Classical Fencing Master – maximum of 150 lessons (each weapon must teach at least 50 lessons in the program)
	8. A. Classical Fencing Demonstrator – 35 of which 25 are group lessons - 3 lesson plans
	8. B. Classical Fencing Instructor – 100 of which 50 are group lessons - 3 lesson plans
	8. C. Classical Fencing Provost – 200 of which 75 are in the second weapon - 6 lesson plans
	8. D. Classical Fencing Master – 300 of which 75 are in each weapon - 9 lesson plans
	<p>9. Candidate teaches the appropriate examination lessons required for the credential. Candidates for the ranks of Classical Fencing Provost and Classical Fencing Master will teach one lesson with his or her non-dominant hand. This may be one of the required lessons or a separate lesson from any of the lesson types in the requirements lists.</p> <p>The topic for the main body of lessons will be specified by the examiners from among the skills in the skill development ranks the candidate is expected to be able to teach.</p> <p>Candidates will be evaluated on the elements and according to the standards contained in the practical examination form available on the Academy website. Where more than one lesson type is required for the practical examination, a single introduction and warm-up will be conducted, then each main body lesson type as a short lesson, followed by a single conclusion. The candidate should be able to teach an effective main body lesson type in approximately 10 minutes.</p>
	9. A. Classical Fencing Demonstrator – a group and an individual technical command based lesson
	9. B. Classical Fencing Instructor - technical command based lesson, individual lesson with an action and its counter
	9. C. Classical Fencing Provost – individual lesson with choice reaction and options
	9. D. Classical Fencing Master - a silent lesson, an eyes closed lesson, and a tactical lesson, with one lesson in each of the weapons
	10. Candidate completes the required oral examination for the rank and weapon or weapons based on the examination question bank available on the Academy’s website.
	10. A. Classical Fencing Demonstrator
	10. B. Classical Fencing Instructor
	10. C. Classical Fencing Provost

	10. D. Classical Fencing Master
	11. Candidate submits any required paper. Papers should make a significant contribution to knowledge of classical fencing and methods of teaching classical fencing. Papers submitted should follow the standard format provided on the Academy website. Candidates will receive guidance during the paper preparation process as needed. In the case that a paper does not meet the Academy's standards, feedback will be provided to assist the candidate in revising the paper to meet standards.
	11. A. Classical Fencing Provost - research paper
	11. B. Classical Fencing Master - thesis
	12. Candidate submits the required student evaluations of his or her teaching using the standard form available on the Academy website.
	12. A. Classical Fencing Demonstrator
	12. B. Classical Fencing Instructor
	12. C. Classical Fencing Provost
	12. D. Classical Fencing Master
	13. On approval of all steps the candidate submits a complete portfolio for the rank following the current portfolio instructions on the Academy website.
	13. A. Classical Fencing Demonstrator
	13. B. Classical Fencing Instructor
	13. C. Classical Fencing Provost
	13. D. Classical Fencing Master